

OLYMPIA DATE
RESCHEDULED TO
MARCH 23

Snure Seminars

OPEN PUBLIC MEETINGS

OLYMPIA DATE
RESCHEDULED TO
MARCH 23

PUBLIC RECORDS AND RETENTION

One Saturday Morning – Two Great Classes!

OPEN PUBLIC RECORDS

- Confidentiality and Disclosure
- Social Media/Digital Imagery
- Medical Records/HIPAA
- Policies and Procedures
- Record Retention Requirements

OPEN PUBLIC MEETINGS

- Meeting Procedures/Rules of Order
- Executive Sessions
- Access to Meetings/ADA
- Public Hearings
- Motions/Resolutions/Minutes

Brian Snure represents fire districts, regional fire authorities and other municipal corporations throughout Washington. In this entertaining and engaging seminar, Brian uses real life examples to explain and simplify two areas of the law that affect the daily operation of fire protection districts and RFAs. Attendees will learn the necessary tools to comply with the Open Public Meetings Act, the Public Records Act, HIPAA, and the Washington State Record Retention Requirements. This training complies with the statutory training requirements and all attendees will receive a certificate documenting that they have met the training requirements. Each attendee will also receive the most recent version Snure Seminar's *Open Public Meetings and Open Public Records Handbooks* We hope you can join us!

LOCATIONS AND DATES – PLEASE NOTE NEW DATE FOR OLYMPIA

Sponsored by:

March 23, 2019

Olympia

Governor Hotel
621 Capitol Way S.
Hotel Reservations
360-352-7700

February 23, 2019

Spokane

Sponsored by Bias
The Davenport Hotel
10 S. Post St.
Hotel Reservations
509-455-8888

Sponsored by:



All seminars run from 8:30 a. m. – 12:30 p.m., check in begins at 8:00 a.m.
(Coffee, tea, continental breakfast)

Registration Form

Questions? Please call Brian at 206-824-5630

- Olympia-March 23, 2019
- Spokane-February 23, 2019

District /RFA Name: _____

Please Register the Following:

_____	_____
_____	_____
_____	_____

Registration Fee Enclosed \$ _____ or Please Bill District

Register by Mail

27425 8th Ave. S.
Des Moines, WA 98198

Register by Fax:

206-824-9096

Register Online:

www.SnureLaw.com

Registration Fee

\$150.00 per person
or

If 3 or more register
\$130.00 per person

Enduris Members
\$120.00 per person